



# Naming School Facilities Application

**Policy FF Naming Facilities:** Under certain circumstances, the board will consider requests from school and community groups to name a portion of a building, a single building on a campus with multiple buildings, or a specific area on the campus for a person who is not living. The proposed name should have special significance and/or the person has made an outstanding contribution to the school or school system and has been deceased for at least three years. The group making the request must agree to provide appropriate recognition such as a plaque, portrait or marker for the school. The board will consider the request only after approval of the administration.

## Nominee Information

Name of Nominee: \_\_\_\_\_

Dates of Service: From \_\_\_\_\_ To \_\_\_\_\_

Is Nominee Retired from Barnwell School District 45? \_\_\_\_\_ If yes, how long? \_\_\_\_\_

Has the Nominee been deceased for at least three years? \_\_\_\_\_

Requested building, field, area, etc., to be named: \_\_\_\_\_

## Individual/Group Requesting Name

Name of Individual/Group Requesting: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Brief Description of Nominee's Service:

Describe Nominee's contribution to students, the school system, and the community. (Please use back of form if necessary.)

Describe the relationship between the Nominee's service and the area proposed for naming. (Please use back of form if necessary.)

All nominations must demonstrate evidence of public support for the proposed name. What is your evidence of public support? Please attach your support.

The School Board shall retain the final authority to choose the appropriate name for facilities, or any portion thereof, managed by the School Board. Please return form to the Office of the Superintendent at 770 Hagood Avenue, Barnwell, South Carolina 29812 in person or via the U.S. postal service.