

Barnwell School District #45
OFFICE OF TRANSPORTATION
779 Allen Street
Barnwell, SC 29812
(803) 541-3977 / Facsimile (803) 541-1310
WWW.BARNWELL45.ORG Transportation

STUDENT NAME _____ BUS ROUTE _____

TO: ALL PARENTS OF STUDENTS UTILIZING PUBLIC SCHOOL BUS TRANSPORTATION

FROM: John Hilton, Transportation Supervisor
BARNWELL SCHOOL DISTRICT 45 OFFICE OF TRANSPORTATION

RE: MISSION AND GENERAL BUS RULES EXPECTATIONS

Mission Statement

The mission of the Barnwell School District office of Transportation is to provide a safe and nurturing transportation environment to all students to and from school, support academic and athletic transport needs when requested, and make certain that the conduct climate on our buses is conducive for those who utilize this service. Please visit the transportation link on our website.

General Bus Rules and Expectations

In an effort to safeguard your child and keep the conduct climate conducive while in transport, Barnwell School District 45 in conjunction with the State Department of Education must make certain that compliance with general rules and expectations on all school buses are enforced fair and equitable with all students. The following rules must be observed:

- ❖ Follow and comply with the instructions of the driver upon first command
- ❖ Stay in your seat at all times
- ❖ Hands, feet, head or any body parts cannot be hanging out of any windows at any time
- ❖ Pushing, shoving, horse playing (play fighting-playing in general), or fighting will not be tolerated
- ❖ Eating, drinking of any thing, or littering is unacceptable
- ❖ (Ex; Sunflower seeds, candy, edibles food items-**water will be at the discretion of the driver**)
- ❖ Do not damage the bus in any way (Ex: pen/pencil markings-cutting/ripping seats-seat covers)
- ❖ Be at the bus stop at least 5 minutes prior to the bus arrival
- ❖ Extend courteous behavior-keep feet and hands and all unnecessary comments to yourself.
- ❖ Electronics (I.e.; cellular telephones, I-pods, walkmans, cameras, laser pointers, etc.) should not be on the bus. Playing audible sounds from any of these devices are unacceptable.

Action Plan for Bus Conduct Reports

FIRST OFFENSE: VERBAL PARENTAL CONTACT
SECOND OFFENSE: NOTICE OF WARNING SENT HOME
THIRD OFFENSE: CONDUCT REPORT DOCUMENTED AND REFERRED
TO ADMINISTRATION FOR PROCESSING.

SPECIAL NOTE: THE OFFICE HOURS FOR THE TRANSPORTATION DEPARTMENT ARE **8:00 AM UNTIL 2:00 PM. AND FROM 4:30 PM UNTIL 5:30 PM.** SEVERE EXTREME CONDUCT OFFENSES THAT INCLUDES DISRESPECT, PROFANITY, FIGHTING OR ANY RULE THAT IS IN DIRECT VIOLATION OF THE LAW WILL RESULT IN IMMEDIATE REMOVAL FROM ALL BUSES PENDING NOTIFICATION AND CONSULTATION WITH THE OFFICE OF HUMAN RESOURCES FOR SCHOOL AND/OR BUS EXPULSION PROCEDURES. **THIS INCLUDES STUDENTS THAT ARE TRANSPORTED TO THE CAREER CENTER.**

PLEASE SIGN AND RETURN THIS NOTICE TO YOUR CHILD'S REGULAR BUS DRIVER.

I _____, have read, discussed the above information with, and understand these rules regarding my child while on the bus.
Date _____

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Dear Parent/Guardian:

As the transporter and driver of your child's school bus, the transportation department will need certain information from you that pertains to your child while in our transport care. The purpose of this is to assist us along with the school that your child attends with needed information to help us deal with certain situations when the need arises. Please take a moment to complete this form and return it to us.

Thank you in advance for your cooperation.

Name of Student Passenger: _____ Grade Level _____ Date of Birth _____

Home Address: _____ School Attending _____

Phone Numbers: _____ / _____ / _____ Home and Cellular

Parent/Guardian Contact Information

Names _____ Father _____ Mother _____

Phone _____ Father _____ Mother _____

Emergency Contact: _____ Telephone _____ / _____

Please list all pertinent information including medical that your child's needs may require. This information will be kept confidential.

We ask that you return this form to the transportation office upon the child returning to school the next day. One (1) form per child/student passenger is required for effectiveness. Thank you in advance for your assistance with this vital important information.